

## **2018-2019 Union Elementary School Parent and Family Engagement Policy**

The faculty and staff of Union Elementary believe that parent participation is a crucial part of the education and growth of our students. We believe that parents are vital partners in the education process that takes place at school. Every effort will be made to involve and invite parent and community input to ensure the success of our school and its students. Additionally, we believe that a collaborative effort should be made to solicit ideas and involve parents in the education process of their children. The parent involvement policy below outlines the procedures that we, the faculty and staff of Union Elementary, have in place to meet our goals.

1. Each parent will be kept informed as to the specific instructional objectives for his/her child by teachers sending home newsletters every two weeks.
2. Mid-term progress reports will be sent to parents the 2<sup>nd</sup> – 6<sup>th</sup> grading periods for any child that has had a drop in grades or is working below grade level. Parents who have children in grades 3-5 are encouraged to use the Parent Portal as a means to keep updated on their children's grades.
3. Conferences between parents and teachers will be scheduled for every child at the end of the 1<sup>st</sup> grading period and additional conferences will be scheduled thereafter as needed. At these conferences, we will discuss your child's academics and well being.
4. Training, suggestions, and materials for parents to promote education in the home will be provided at Curriculum Nights twice per year. The Parent Resource Room houses materials that parents may use at home to help their children with reading and math. Various items from this room will be highlighted at PTO nights, newsletters, and on Facebook, as a means to advertise the use of materials.
5. Information concerning the Title 1 program at Union Elementary will be provided to parents at the first PTO meeting.
6. Parents will be included on the site-based committee to give suggestions and feedback about the whole school environment.
7. PTO will provide opportunities for parents to participate in school activities.
8. A calendar of events will be published monthly in the school newsletter to notify parents of meetings and events.
9. In conjunction with the school's spring and fall book fairs, parents are encouraged to participate in "Muffins for Moms" and "Doughnuts for Dads."
10. The NC School Report Card will be sent to parents on a yearly basis to inform parents of Union Elementary's academic progress and performance.
11. Parents are encouraged annually to complete a volunteer application. Once approved, parents will be able to volunteer in their child's education at Union Elementary School.
12. Each grade level has an annual tradition during the school year that parents are invited to attend.
13. Use social media to promote events and positive stories about the school.

PLEASE SIGN AND RETURN THIS PORTION OF THE UNION PARENT INVOLVEMENT POLICY TO YOUR CHILD'S TEACHER TOMORROW. THANK YOU!

**Revised 4-26-18**

**Child's Name:** \_\_\_\_\_

**Teacher:** \_\_\_\_\_

**Parent's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Attempted Contacts**

**Date**

**Teacher's Signature**

**#1** \_\_\_\_\_

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**#2** \_\_\_\_\_

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**#3** \_\_\_\_\_

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